



Purpose.

To form a local government risk pool, to provide for a joint or cooperative action by Members relative to their financial and administrative resources for the purpose of providing risk management services and risk-sharing facilities to the Members and to the Members' employees, and to defend and protect any Member of the Pool against liability.

Commitment.

The Public Entities Pool of Ohio (PEP) was designed to offer Ohio public entities liability and property coverage at a fair and stable price. PEP has met this goal. The PEP program is endorsed by the Ohio Municipal League (OML), Association of Ohio Health Commissioners (AOHC), the Ohio Parks & Recreation Association (OPRA) and the Coalition of Ohio Regional Districts (CORD). PEP is the oldest public entity pool in Ohio, with more than 600 Members.



Administrator

Sedgwick 300 Galleria Officentre Suite 320 Southfield, MI 48034 (800) 367-4818

Claims

Public Entity Risk Services of Ohio 6500 Taylor Road Blacklick, OH 43004 (866) 907-3776

Risk Control

Public Entity Risk Services of Ohio (866) 907-3776

Sales and Services

Burnham & Flower Insurance Group 315 S. Kalamazoo Mall Kalamazoo, MI 49007 (800) 748-0554

USI Insurance Services 10100 Innovation Drive Suite 220 Dayton, OH 45342 (855) 874-1295



December 2022

S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
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Hanukkah Begins	19	20	First Day of Winter	22	23	Christmas Eve
25	26	27	28	29	30	31
Christmas Day	Kwanzaa Begins					New Year's Eve

January 2023

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It's time to create or enhance your entity's handbook!

The Human Resources Portal within the PEP Resource eLibrary houses a handbook builder where members can create either an individual policy or a complete handbook.



January 2023

S	M	T	W	T	F	S
New Year's Day	2	3	4	5	6	7
8	9	10	11	12	13	14
15	Martin Luther King, Jr. Day	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Call for Photos

Show off your public entity in next year's calendar; submit your winter photos now! calendarphotos@pepohio.org

December 2022

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4	5	6	7	8	9	10
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February 2023

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Sledding Safety Tips

Help lower the risk of your visitors getting injured with these three sledding safety tips:

1. Clear Paths

Make sure that sledding/tubing area is free of trees and other obstructions.

2. Run-Out Area

Ensure there is a run-out area at the bottom of the hill that is a minimum of two times the height of the hill.

3. Safety Signage

Post sledding/tubing rules and hours in easily visible locations.

Please visit the Resource eLibrary for the Sledding/Tubing Best Practices and Checklist and for additional winter Best Practices and Checklists.



February 2023

S	M	Т	W	T	F	S
29	30	31	1	Groundhog Day	3	4
5	6	7	8	9	10	11
12	13	Valentine's Day	15	16	17	18
19	20 Presidents' Day	21	22	23	24	25
26	27	28	1	2	3	4

January 2023

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March 2023

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Winter Driving Tips

Driving in winter conditions can be challenging even for experienced drivers. Special preparations like those below will help members navigate safely.

Drive Slowly!

It's harder to control or stop your vehicle on slick or snow-covered surfaces. Increase your following distance so you'll have plenty of time to stop.

Fuel Up

Always keep at least half of a tank of gasoline in your vehicle.

No Cruise Control

Do not use cruise control when driving on slippery surfaces covered with snow, ice or rain.



March 2023

S	M	T	W	T	F	S
26	27	28	1	2	3	4
5	6	7	8	9	10	11
Daylight Saving Time Begins	13	14	15	16	St. Patrick's Day	18
19	20 First Day of Spring	21	22	23	24	25
26	27	28	29	30	31	1

PEP+ Grant

Up to \$1,000 available to PEP Members. Apply for the PEP+ Grant. www.pepohio.org

February 2023

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5	6	7	8	9	10	11
12	13	14	15	16	17	18
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April 2023



Welcome Spring!

Winter weather can take its toll on park facilities; spring maintenance is of utmost importance as people begin to head back outdoors for sports, playing, hiking and biking.

Available Best Practices and Checklists include these and more!

- Athletic Fields
- Parking Lots
- Playgrounds
- Dog Parks
- Shelters
- Trails
- Skate Parks

To view all available Best Practices and Checklists, visit the Documents section of the Resource eLibrary.





S	M	Т	W	T	F	S
26	27	28	29	30	31	April Fools' Day
2 Palm Sunday	3	4	Passover Begins	6	7 Good Friday	8
9 Easter	10	11	12	13	14	15
16	17	18	19	20	21	22
23	National Playground Safety Week	25	26	27	28	29

March 2023

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
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May 2023

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28	29	30	31			

Distracted Driving

The National Safety Council reports that cell phone use while driving leads to 1.6 million crashes each year. Further, 1 out of every 4 car accidents in the United States is caused by texting and driving.

Available Courses

Make sure employees are trained on distracted driving by taking the online training course, *Driving with Distractions*, located in Public Entity University, accessed through the PEP Resource eLibrary.



May 2023 National Bike Month

S	M	Т	W	T	F	S
	1	2	3	International Firefighters' Da	5	6
7	8	9	10	11	12	13
14 Mother's Day	15	16	17	18	National Bike to Work Day	20 Armed Forces Day
National Police/EMS Week	22	23	24	25	26	27
28	29 Memorial Day	30	31	1	2	

April 2023

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23/30	24	25	26	27	28	29

June 2023

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It's a Great Time to Inspect Trails!

The following tips will help ensure visitors have safe access to enjoy the sights and sounds of your entity's scenic trails.

Review Signage

Inspect signs for wear and stability. Replace signs if the wording is no longer visible.

Inspect for Debris

Branches or trees may have fallen onto a trail and need to be removed. Leaves or gravel may need to be swept or blown off the trail.

Inspect for Drainage Issues

Inspect the trail for signs of drainage issues or the pooling of mud to ensure the issues are addressed.



June 2023 National Safety Month

S	M	T	W	T	F	S
	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14 Flag Day	15	16	17
18 Father's Day	19 Juneteenth	20	21 First Day of Summer	22	23	24
25	26	27	28	29	30	

May 2023

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30	1	2	3	4	5	6
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July 2023

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23/20	24	25	26	27	28	29

June is National Safety Month!

Injury Prevention in Youth Sports is an online training course that aims to help youth sports coaches and volunteers prevent common injuries and keep young athletes safe by learning which conditions and factors create a likelihood of injury.



July 2023

S	M	Т	W	T	F	S
25	26	27	28	29	30	1
2	3	Independence Day	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24 / 31	25	26	27	28	29

June 2023

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25	26	27	28	29	30	

August 2023

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20	21	22	23	24	25	26
27	28	29	30	31	1	2

PEP Cyber Risk Services Advisor

Have you scheduled a visit with PEP's Cyber Risk Services Advisor?

Schedule Your Visit Today!

PEP's Cyber Risk Services Advisor is ready and available to help PEP members understand the ins-andouts of cyber breach vulnerabilities. Members can schedule a security evaluation that will include a plan of action to help prevent cyber breach incidents. PEP's Cyber Risk Services Advisor will also inventory all member-owned equipment to ensure proper identification and coverage.

To schedule a free evaluation, call (240) 808-9278.

Call for Photos



August 2023 Back-to-School Safety Month

S	M	Т	W	Т	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

July 2023

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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24 31	25	26	27	28	29

September 2023

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

School is Back in Session!

Before and after school programs are a vital service to the community and provide a positive environment for children.

The Public Entity University section in the Resource eLibrary contains an interactive "Before and After School Programs" training course. This course focuses on the importance of supervision, creating a safe environment, identifying bullying, and preventing sexual abuse.



September 2023

S	M	Т	W	Т	F	S
	28	29	30	31	1	2
3	4 Labor Day	5	6	7	8	9
10	11	12	Calendar photo submission deadline	14	15 Rosh Hashanah	16
17	18	19	20	21	22	23 First Day of Autumn
24 Yom Kippur	25	26	27	28	29	30

Call For Photos

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

October 2023

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Hayride Safety

Hayrides are a fun fall tradition and can be a very enjoyable experience for both children and adults. If done properly and with appropriate precautions in place, hayrides can be conducted safely.

Safety and Rules

All safety rules should be clearly stated to the passengers before the trip begins. All passengers should be properly seated, and no one should be allowed to hang their feet over the edge of the wagon.

Visit the Resource eLibrary to download the complete Hayrides Best Practices and a Checklist that will help guide organizers through the planning for these great events.



October 2023

Cyber Security Awareness Month

S	M	Т	W	Т	F	S
1	2	3	4	5	6	7
8 National Fire Prevention Week	Columbus Day/ Indigenous Peoples Day	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31 Halloween	1	2	3	4

September 2023

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27					1	2
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November 2023

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26	27	28	29	30		

October is Cybersecurity Awareness Month

It's Cybersecurity Awareness Month! PEP has many cyber risk management resources to keep your entity protected:

1. Cyber Best Practices and Checklists found in the Documents section

2. Online cyber trainings and essential webinars in the Cyber Portal

3. Comprehensive online training videos in Public Entity University

The proper identification of exposures and the implementation of cyber security measures will reduce the likelihood and cost of a potential cyber loss.



November 2023

S	M	T	W	T	F	S
	30	31	1	2	3	4
Daylight Saving Time Ends	6	7 Election Day	8	9	10	Veterans Day
12	13	14	15	16	17	18
19	20	21	22	23 Thanksgiving	24	25
26	27	28	29	30	1	

October 2023

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

December 2023

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17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

Don't Forget to Apply for the PEP+ Grant!

As part of PEP's loss control and risk management initiative, PEP members may apply for a grant of up to \$1,000. Funds are allocated on a first-come, first-served basis, so apply today!

Don't Wait, Apply Today!

Access the PEP+ Grant Program application by visiting **www.pepohio.org**.



December 2023

S	M	T	W	Т	F	S
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14 Hanukkah Begins	15	16
17	18	19	20	21 First Day of Winter	22	23
24 Christmas Eve	25 Christmas Day	26 Kwanzaa Begins	27	28	29	30

New Year's Eve

November 2023

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26	27	28	29	30		

January 2024

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Winter Weather

Winter brings with it a number of weather-related hazards including hypothermia and dangerous road conditions. The Resource eLibrary has trainings to help members navigate the perils of winter.

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Available Trainings:

- Driving in Adverse Weather (Public Entity University)
- Snowplow Safety (Public Entity University)
- Cold Stress (Video Streaming)
- Tailgate Topics Winter Driving (Public Entity University)
- Winter Driving Safety (Public Entity University)
- Winter Safety (Online Training)



January 2024

S	M	Т	W	Т	F	S
31	New Year's Day	2	3	4	5	6
7	8	9	10	11	12	13
14	Martin Luther King, Jr. Day	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

December 2023

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24	25	26	27	28	29	30

Winter Wonderland Safety

Although very fun and popular, ice skating and ice fishing can also be risky activities presenting potential for injury if guidelines are not followed properly. There are several best practices to implement to ensure the public has a safe experience while on the ice.

To access the complete Ice Skating and Ice Fishing Checklists, visit the Documents section of the PEP eLibrary.

Thank you to all PEP members for your continued support!

ABC Water & Storm Water District Ada - Liberty Joint Ambulance District Adams County Agricultural Society Adams County Health Department Allen County Agricultural Society Allen County Combined General Health District Alliance City Health Department Andover Volunteer Fire Department Appleseed Joint Ambulance District Arrowhead Joint Fire District Ashland County Agricultural Society Ashtabula County Agricultural Society Ashtabula County General Health District Ashtabula Township Park Commission Attica - Venice Joint Cemetery District Attica Independent Agricultural Society Auglaize County Agricultural Society Auglaize County General Health District Augusta Township Volunteer Fire Department Austin Center JEDD Austintown - Boardman - Mahoning County Joint Communications District BMRT Ambulance District Bascom Joint Ambulance District Bascom Joint Fire District Basil Joint Fire District Bellaire Parks & Recreation Department Belmont County Agricultural Society Belmont County Health Department Boardman Township Park District Brown County Community Board of Alcohol **Butler County Agricultural Society** Butler County Health Department **Butler County Transportation Improvement** Cambridge - Guernsey County Health Canton City Public Health District

Carbon Hill Water Association

Carroll Water & Sewer District

Central Joint Fire District

Carroll County Agricultural Society

Carroll County General Health District

Central Lorain County Joint Ambulance District

Champaign County Health District Champaign Countywide Public Safety Communications Chester Township Park District City of Athens City of Beachwood City of Belpre City of Bellevue City of Berea City of Brooklyn City of Bucyrus City of Cambridge City of Campbell City of Chillicothe City of Clayton City of Clyde City of Columbiana City of Conneaut Board of Health City of Conneaut City of Cortland City of Eaton City of Fairborn City of Fostoria City of Fremont City of Galion City of Gallipolis City of Germantown City of Heath City of Hillsboro City of Huron City of Ironton City of Loveland City of Mansfield City of Martins Ferry City of Marysville City of Massillon City of Mentor City of Middletown City of Monroe

City of Moraine

City of Napoleon

City of Nelsonville

City of New Carlisle

City of Mount Vernon

City of New Franklin City of Newark City of Niles City of North College Hill City of Norwood City of Oberlin City of Riverside City of Rossford City of Salem City of Sylvania City of Tiffin City of Toronto City of Trenton City of Trotwood City of Uhrichsville City of Upper Sandusky City of Urbana City of Van Wert City of Washington Court House City of Whitehall City of Willard City of Willoughby Hills City of Xenia Clark County Agricultural Society Clark County Combined Health District Clermont County Agricultural Society Clermont County General Health District Clermont County Mental Health & Recovery Clinton County Agricultural Society Clinton County Health Department Columbiana County Agricultural Society Columbiana County Health Department Columbus and Franklin County Metro Parks Community EMS District Concord - Green Fire District Concord Township - City of Painesville JEDD Conneaut Port Authority Conneaut Township Park District Coshocton City and County Park District Coshocton County Agricultural Society Coshocton County Health Department Crawford County Agricultural Society Crawford County Health Department

Cuyahoga County Agricultural Society Cuyahoga County District Board of Health Darke County Agricultural Society Darke County General Health District Defiance County Agricultural Society Defiance County General Health District Delaware General Health District Delaware County Agricultural Society Dillonvale Mount Pleasant Wastewater Sewer District 2 Volunteer Fire Department Fast Holmes Fire & FMS District Elm Grove Volunteer Fire District Erie County General Health District Erie MetroParks Fairfield County Combined General Health Fairport Harbor Port Authority Fayette County Agricultural Society Fayette County Health Department Fayette County Park District Fayetteville - Perry Township Regional Sewer Five Rivers MetroParks Franklin County Agricultural Society Franklin County Public Health Fulton County Agricultural Society Fulton County Health Department Galion City Port Authority Gallia County Agricultural Society Gallia County General Health District Garrettsville Freedom Nelson Joint Fire District Geauga County Agricultural Society Geauga County General Health Department Geauga County Park District Geneva Township Park Commission Germantown - Union Cemetery Gibsonburg Union Cemetery Greene County Greene County Combined Health District Greene County Parks and Trails Greene County Regional Planning Commission Guernsey County Agricultural Society

Hamilton County Agricultural Society

Henry County - City of Napoleon Combined General Health District Henry County Agricultural Society Highland County Agricultural Society Highland County General Health District Hillgrove Union Cemetery Hocking County Agricultural Society Holmes County Agricultural Society Holmes County General Health District Howland Township Park District Hubbard Township Free Park Huron County Agricultural Society Huron County Public Health JLB Joint Ambulance District Jackson County Agricultural Society Jefferson Regional Water Authority Jefferson Rescue District Jefferson Township Whitehall JEDD Jefferson Water & Sewer District Johnny Appleseed Metro Park District Kent City Health Department Kenton - Hardin Health Department Knox County Agricultural Society Knox County General Health District L.O.G.I.C., Stark County LaGrange Community Park & Recreation Lake County Agricultural Society Lake County General Health District Lake County Ohio Port and Economic **Development Authority** Lakengren Water Authority Le-Ax Water District Licking County Health Department Licking Park District Life First Ambulance District Little Muskingum Volunteer Fire Department Logan County Agricultural Society Logan County Health Department Lorain County Agricultural Society Lorain County General Health District Lorain County Rural Wastewater District MECC Regional Council of Governments Madison County - London City Health Department

Mahoning County General Health District Marietta City Health Department Marion County General Health District Martins Ferry Park District Massillon City Health Department McComb Union Cemetery Mead Township Park District Medina County Agricultural Society Medina County Combined General Health District Medina County Park District Meigs County Health Department Mercer County - Celina City Health Department Metro Health Medical Center, Cuyahoga County Miami - Miamisburg - Dayton Mall JEDD Miami County Agricultural Society Miami County Public Health Miami Township - City of Dayton JEDD Miami Valley Fire District Mill Creek MetroParks Milton Township Fire District Mineral Sandy Ambulance District Monroe County Agricultural Society Monroe Water Systems Morgan County Agricultural Society Morgan Meigsville Rural Water District Morrow County Agricultural Society Morrow County Board of Health Municipal Park District of Powhatan Point Muskingum County Agricultural Society Muskingum Valley Park District NBS Fire District, Seneca County NBS Joint Ambulance District NEON - North East Ohio Network National Trail Parks & Recreation District New Holland Union Cemetery New Philadelphia City Health Newport Township Volunteer Fire Department Noble County Health Department North Coast Regional Council of Park Districts Northwest Ambulance District Northwest Community Corrections Center Northwest Fire & Ambulance District

Northwest Hancock Joint Fire District Northwest Water District Ottawa County Agricultural Society Ottawa County General Health District PMP Joint Ambulance District Paulding County Agricultural Society Paulding County Health Department Perry Area Joint Recreation District Perry Joint Economic Development District Pickaway County Agricultural Society Pickaway County General Health District Polk - Jackson - Perry Fire District Port Authority of Northwest Ohio Portage County Agricultural Society Portage County Combined General Health Department Preble County Agricultural Society Preservation Parks of Delaware County Prospect Park Commission Public Health - Dayton and Montgomery County Putnam County Agricultural Society Putnam County Health Department Quincy/DeGraff Wastewater Treatment Plant Recovery Services of Warren & Clinton Counties Richland County Transit Board Richland Public Health Richmond Dale Sewer District Richmond Volunteer Fire & Rescue Richwood Independent Agricultural Society Ross County Agricultural Society Ross County General Health District Roundhead - McDonald Park District Sandusky County Agricultural Society Sandusky County Combined General Health Sandusky Township Sewer District Saybrook Township Park District Scioto County Agricultural Society Seneca County Agricultural Society Seneca County General Health District Shelby County Agricultural Society Shelby County Park District Sidney - Shelby County Health Department

South Central Ambulance District South East Ambulance District Southwestern Hancock Joint Fire District Spencer Community Fire District Stark Council of Governments Stark County Health Department Stark County Park District Stark-Tuscarawas - Wayne Joint Solid Waste Management District Sterling Joint Ambulance District Summit County Agricultural Society Summit County Combined General Health District TEMS Joint Ambulance District Tri County Regional Jail Tri-Cities Wastewater Authority Trumbull County Agricultural Society Trumbull County Health Department Trumbull County Metro Park District Tuscarawas County General Health District Twin City Water & Sewer District Twin Keystone Water District Union County Agricultural Society Union County Health Department Union Township Community Park District Van Wert County Agricultural Society Van Wert County General Health District Village of Aberdeen Village of Addyston Village of Amsterdam Village of Antwerp Village of Arcadia Village of Archbold Village of Arlington Village of Attica Village of Bainbridge Village of Bairdstown Village of Baltimore Village of Batavia

Village of Bay View

Village of Beallsville

Village of Bellaire

Village of Belmont

Village of Bettsville

Village of Bloomdale

Village of Bloomingburg

Village of Bloomingdale

Village of Bloomville

Village of Bluffton

Village of Bolivar

Village of Brice

Village of Bridgeport

Village of Brookside

Village of Broughton

Village of Burbank

Village of Butler

Village of Byesville

Village of Cairo

Village of Carey

Village of Carroll

Village of Casstown Village of Castalia

Village of Catawba

Village of Cedarville

Village of Chesapeake

Village of Chesterhill

Village of Chickasaw

Village of Chippewa Lake

Village of Christiansburg

Village of Clarington

Village of Clarksburg

Village of Clarksville

Village of Clay Center

Village of Cleves

Village of Clinton

Village of Coalton

Village of Columbus Grove

Village of Corwin

Village of Covington

Village of Crooksville

Village of Cumberland

Village of Custar

Village of Dalton

Village of Deersville

Village of DeGraff

Village of Dennison

Village of Dillonvale

Village of Dresden

Village of Dunkirk

Village of East Canton

Village of East Palestine

Village of Edgerton

Village of Edon

Village of Elgin

Village of Elmwood Place

Village of Empire

Village of Fairview

Village of Farmersville

Village of Flushing

Village of Forest

Village of Frankfort

Village of Ft. Recovery

Village of Fulton

Village of Garrettsville

Village of Genoa

Village of Georgetown Village of Gibsonburg

Village of Gilboa

Village of Glendale

Village of Glenmont

Village of Gloria Glens

Village of Gnadenhutten

Village of Grafton

Village of Grand River

Village of Gratis

village of Gratis

Village of Green Springs

Village of Greenhills

Village of Greenwich

Village of Hamersville

Village of Harpster

Village of Harrisville

Village of Hartville

Village of Harveysburg

Village of Haskins Village of Helena

village of Helefia

Village of Highland Hills

Village of Holgate

Village of Holloway

Village of Hunting Valley

Village of Huntsville

Village of Irondale

Village of Jacksonville

Village of Jamestown

Village of Jeffersonville

Village of Jenera

Village of Johnstown

Village of Kelleys Island

Village of Kettlersville

Village of Kingston

Village of Kipton

Village of Lafayette

Village of LaGrange

Village of Laura

Village of Laurelville

Village of Leesburg

Village of Leesville

Village of Leetonia Village of Leipsic

Village of Lincoln Heights

Village of Lisbon

Village of Lockington

Village of Lockland

Village of Lodi

Village of Lynchburg

Village of Macksburg

Village of Manchester

Village of Marshallville

Village of Martinsburg

Village of Martinsville

Village of McClure

Village of McComb

Village of McGuffey

Village of Mechanicsburg

Village of Mendon

Village of Middle Point

Village of Midland Village of Milledgeville

Village of Milton Center

Village of Minerva Park

Village of Mingo Junction

Village of Morrow

Village of Mount Cory



